

ITB HCC20-005 Misc Office & Printing Paper

Attachment #1
Hagerstown Community College

Form to be completed by authorized officer or
agent of the firm. Please return bids on this form
to insure consistency of bids.

Company Name, Address & Phone Number:

Name of Sales Rep: _____
 Phone Number: _____
 Fax Number: _____
 E-mail: _____

 Name of Supervisor: _____
 Phone: _____
 E-mail: _____

Paper type	Brightness	Paper weight	Color	Case estimates for Fiscal Year 2021	Manufacturer / Brand	Stock #	Price per case	Discount off MSRP	Final price per case less discount	Extended potential, but not guaranteed amount.
8.5x11	97	20#	White	600				%		\$0.00
8.5x14	97	20#	White	5				%		\$0.00
11x17	97	20#	White	10				%		\$0.00
8.5x11	98	24#	White	20	Hammermill/Laser Print required			%		\$0.00
8.5x14	98	24#	White	5	Hammermill/Laser Print required			%		\$0.00
11x17	98	24#	White	45	Hammermill/Laser Print required			%		\$0.00
8.5x11	Pastel	20#	Blue	5				%		\$0.00
8.5x11	Pastel	20#	Buff	5				%		\$0.00
8.5x11	Pastel	20#	Cherry	5				%		\$0.00
8.5x11	Pastel	20#	Goldenrod	5				%		\$0.00
8.5x11	Pastel	20#	Gray	2				%		\$0.00
8.5x11	Pastel	20#	Green	5				%		\$0.00
8.5x11	Pastel	20#	Ivory	5				%		\$0.00
8.5x11	Pastel	20#	Lilac	5				%		\$0.00
8.5x11	Pastel	20#	Pink	5				%		\$0.00
8.5x11	Pastel	20#	Salmon	5				%		\$0.00
8.5x11	Pastel	20#	Yellow	5				%		\$0.00
8.5x11	Pastel	20#	Tan	5				%		\$0.00
TOTALS				742						\$0.00

For Miscellaneous paper not listed, we hereby agree to grant _____% off MSRP on said paper.

Case prices above must include shipping & handling, if applicable.
Case lots must match specification in section 20.15.

(DATE)

(SIGNED)

VENDOR'S FEDERAL IDENTIFICATION NUMBER

(PRINT OR TYPE NAME and TITLE)