

CFK 2022 Refund Policy

Notice: New College for Kids refund policies! Be advised that there have been substantial changes to our refund policies for withdrawing or transferring students from a College for Kids camp. These College for Kids refund policies differ from and supersede refund policies for all other continuing education classes.

If your child cannot attend a College for Kids camp for which they are registered, please notify us immediately. Cancellation or transfer requests must be made in writing to cfk@hagerstowncc.edu. Cancellation or transfer requests left on voicemail will NOT be processed.

Transferred Registration

Parents/Guardians are responsible for any tuition/fee difference resulting from a student transfer. Early Bird discounts will not be applied to transfers made after the Early Bird discount expires. Transfer requests received within two weeks of the camp starting will be treated as a cancellation and new registration; please see cancellation refund policy below. *Exception:* Students transferring into a spot that becomes available in a camp for which they were wait-listed will not be treated as a cancellation, but will still be responsible for any difference in tuition or fees.

Cancelled Registration

If notification is received before the Monday two weeks prior to the class start date, a full refund of tuition and fees will be issued. For notification received after two weeks before the class start date and before the first day of camp, a refund less \$25 will be issued. No refunds will be given on or after the camp start date. Refunds will not be made for non-attendance.

Camp Start Date	Last Date to Transfer and Retain Early Bird Discount	Last Date to Transfer or Cancel with Full Refund	Last Date to Cancel with Partial Refund
June 13	Thursday, March 31	Sunday, May 29	Sunday, June 12
June 21	Thursday, March 31	Sunday, June 5	Sunday, June 19
June 27	Thursday, March 31	Sunday, June 19	Sunday, July 3
July 11	Thursday, March 31	Sunday, June 26	Sunday, July 10
July 18	Thursday, March 31	Sunday, July 3	Sunday, July 17
July 25	Thursday, March 31	Sunday, July 10	Sunday, July 24
August 1	Thursday, March 31	Sunday, July 17	Sunday, July 31

Camp Cancellation or Closure

If a camp is cancelled or closed due to COVID-19 or other reasons, a prorated refund will be issued. Campers will be notified of a cancellation as soon as possible.

Quarantine or Isolation

If a camper cannot attend camp because he or she has been directed by a health official or medical professional to quarantine or isolate because of a positive COVID-19 test or exposure, a full or prorated refund will be issued upon receipt of a note from the health official or medical professional. The note

must be on official letterhead and include the camper's name, the reason for quarantine or isolation, and the final date of the camper's quarantine or isolation.

Dismissal without Refund

Camp staff reserve the right to dismiss or exclude individuals from camp without a refund for not complying with camp policies and procedures, including but not limited to, the examples below:

- Behaviors such as aggressiveness, fighting, disrupting camp, verbal abuse, a negative attitude, and insubordination
- Incomplete health forms or COVID-19 screenings
- Failure to follow all COVID-19 policies and procedures