

# CFK 2021 Refund Policy

**Notice: New College for Kids refund policies!** Be advised that there have been substantial changes to our refund policies for withdrawing or transferring students from a College for Kids camp. These College for Kids refund policies differ from and supersede refund policies for all other continuing education classes.

If your child cannot attend a College for Kids camp for which they are registered, please notify us immediately. Cancellation or transfer requests must be made in writing to [cfk@hagerstowncc.edu](mailto:cfk@hagerstowncc.edu). Cancellation or transfer requests left on voicemail will NOT be processed.

## ***Transferred Registration***

Parents/Guardians are responsible for any tuition/fee difference resulting from a student transfer. Early Bird discounts will not be applied to transfers made after the Early Bird discount expires. Transfer requests received within two weeks of the camp starting will be treated as a cancellation and new registration; please see cancellation refund policy below. *Exception:* Students transferring into a spot that becomes available in a camp for which they were wait-listed will not be treated as a cancellation, but will still be responsible for any difference in tuition or fees.

## ***Cancelled Registration***

If notification is received before the Monday two weeks prior to the class start date, a full refund of tuition and fees will be issued. For notification received after two weeks before the class start date and before the first day of camp, a refund less \$25 will be issued. No refunds will be given on or after the camp start date. Refunds will not be made for non-attendance.

<b>Camp Start Date</b>	<b>Last Date to Transfer and Retain Early Bird Discount</b>	<b>Last Date to Transfer or Cancel with Full Refund</b>	<b>Last Date to Cancel with Partial Refund</b>
June 14	Wednesday, March 31	Sunday, May 30	Sunday, June 13
June 21	Wednesday, March 31	Sunday, June 6	Sunday, June 20
June 28	Wednesday, March 31	Sunday, June 20	Sunday, July 4
July 12	Wednesday, March 31	Sunday, June 27	Sunday, July 11
July 19	Wednesday, March 31	Sunday, July 4	Sunday, July 18
July 26	Wednesday, March 31	Sunday, July 11	Sunday, July 25
August 2	Wednesday, March 31	Sunday, July 18	Sunday, August 1

## ***Camp Cancellation or Closure***

If a camp is cancelled or closed due to COVID-19 or other reasons, a prorated refund will be issued. Campers will be notified of a cancellation as soon as possible.

## ***Quarantine or Isolation***

If a camper cannot attend camp because he or she has been directed by a health official or medical professional to quarantine or isolate because of a positive COVID-19 test or exposure, a full or prorated refund will be issued upon receipt of a note from the health official or medical professional. The note

must be on official letterhead and include the camper's name, the reason for quarantine or isolation, and the final date of the camper's quarantine or isolation.

***Dismissal without Refund***

Camp staff reserve the right to dismiss or exclude individuals from camp without a refund for not complying with camp policies and procedures, including but not limited to, the examples below:

- Behaviors such as aggressiveness, fighting, disrupting camp, verbal abuse, a negative attitude, and insubordination
- Incomplete health forms or COVID-19 screenings
- Failure to follow all COVID-19 policies and procedures