

# CFK 2020 Refund Policy

**Notice: New College for Kids refund policies!** Be advised that there have been substantial changes to our refund policies for withdrawing or transferring students from a College for Kids camp. These College for Kids refund policies differ from and supersede refund policies for all other continuing education classes.

If your child cannot attend a College for Kids camp, please notify us immediately. Cancellation or transfer requests must be made in writing to [cfk@hagerstowncc.edu](mailto:cfk@hagerstowncc.edu). Cancellation or transfer requests left on voicemail will NOT be processed.

## ***Transfers***

Parents/Guardians are responsible for any tuition/fee difference resulting from a student transfer. Early Bird discounts will not be applied to transfers made after the Early Bird discount expires. Transfer requests received within two weeks of the camp starting will be treated as a cancellation and new registration; please see cancellation refund policy below. *Exception:* Students transferring into a spot that becomes available in a camp for which they were wait-listed will not be treated as a cancellation, but will still be responsible for any difference in tuition or fees.

## ***Cancellations***

If notification is received before the Monday two weeks prior to the class start date, a full refund of tuition and fees will be issued. For notification received after two weeks before the class start date and before the first day of camp, a refund less \$25 will be issued. No refunds will be given on or after the camp start date. Refunds will not be made for non-attendance.

<b>Camp Start Date</b>	<b>Last Date to Transfer and Retain Early Bird Discount</b>	<b>Last Date to Transfer or Cancel with Full Refund</b>	<b>Last Date to Cancel with Partial Refund</b>
June 15	Tuesday, March 31	Sunday, May 31	Sunday, June 14
June 22	Tuesday, March 31	Sunday, June 7	Sunday, June 21
July 6	Tuesday, March 31	Sunday, June 21	Sunday, July 5
July 13	Tuesday, March 31	Sunday, June 28	Sunday, July 12
July 20	Tuesday, March 31	Sunday, July 5	Sunday, July 19
July 27	Tuesday, March 31	Sunday, July 12	Sunday, July 26
August 3	Tuesday, March 31	Sunday, July 19	Sunday, August 2